16 Week Calendar Steering Committee

April 23, 2024

Meeting #1

Agenda

- Name, acronym, or moniker

- Overview of application elements

- Work underway

- Decision points pending

- Things to consider

- Assignment of tasks

Steering Committee Identity

Application Elements

- Demonstrate that we will continue to comply with the 175-Day Rule
  - Title 5 §58142 and §58120

- Demonstrate continued quality education
  - Title 5 §55702

- Educational implications both positive and negative
  - Title 5 §55702

- Evidence of campus engagement, studies, surveys, and analysis

- Correct computation of student contact hours and FTES
  - Title 5 §58023

Application Elements

- Day by day schedule, similar to MIS submission (academic calendar)
  - Days of final exams
  - Flex days

- Demonstrate compliance with the SAAM Addendum regarding academic calendars, scheduling, and related topics.
  - Includes certifying the Flex Calendar is compliant with Title 5 §55720

Work Underway

Guiding Principles

- Neutral or better impact on FTES

- Neutral or better impact on budget

- Minimize winners/losers in schedule grid

- Maximize student opportunity

Work Underway

- Building sample schedule grid

- Building a chart of daily class length and analysis

- Consideration of instructional implications

- Canvas repository of campus collective engagement

- Assessment of needed Banner redesign instruction/HR/payroll

Decision Points

- CCFT negotiation of the impacts of a 16 week calendar

- Scheduling grid

- Academic calendar
  - Step slowly or dive in?

Things to consider

- Scheduling grid will produce FTES increase of 3% fall and 2% spring
  - 16 week or 18 week
- All classes (lecture and lab) are required to meet finals week
- Still unclear what the Cal Poly 15+1 academic calendar will be
- Some programs may benefit from curriculum changes
  - AVMT, LVN, RN, PSYTEC?

Tasks

- Building sample schedule grid

- Building a chart of daily class length and analysis

- Consideration of instructional implications

- Canvas repository of campus collective engagement

- Assessment of needed Banner redesign instruction/HR/payroll

- Gather input on educational implications positive and negative

Next time

- Task updates
- Mapping the timeline