**San Luis County Community College District**

**Conference “Shared Learning” Form**

**(To be completed and attached to the Conference Request Form when submitted for administrator’s final review and signature.)**

Attendee Name:

Conference/Workshop Name:

Location:

Date:

1. What was the most valuable/critical information gained at the conference/workshop?

1. Did the information you gained support an Institutional Objective and/or Action Step in the district’s Strategic Plan? If so, which?

1. Thinking district-wide, was there information shared that you feel is pertinent and relevant for departments outside your department or division? If so, what information and which other departments or divisions?

1. Did the information indicate a need for change to current Cuesta practices? If so what changes?

1. If response to #4 was yes, when should the district begin planning for change(s) and when is implementation needed?

1. Did the information reaffirm the importance of district’s current practices? If so, what practices?

1. Who else in the district would benefit from attending this conference/workshop in future years?